

Getting Started with Georgia Credit Recovery

Welcome to the Georgia Credit Recovery program. In order to use the program, you must first register as a GACR student at www.gacreditrecovery.org. If you have never taken a GACR course or a course with the Georgia Virtual School, you will need to select the **Create New Account** button to begin the process. Follow the screen prompts on the next few pages to create your account. Upon creating your account you will receive an email message that will require you to validate your account. Be sure to click on the link contained in the email message to complete the process. (You may also copy/paste the validation link into your web browser to complete this final step.) If you have taken a GACR or GAVS course in the past, do NOT attempt to create another account. Your previous login information will still be valid for the credit recovery program.

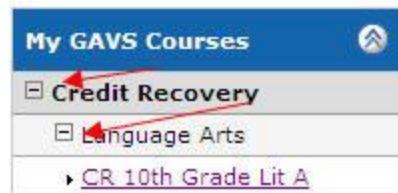
Students **may not** directly enroll in a credit recovery course. Once you have created your online account at GACR, let your credit recovery facilitator/monitor know so that he/she can enroll you in the correct credit recovery course. **It will take 24-48 hours after you are enrolled to have access to your course.**

Logging into your course

After you verify and complete the security questions for your GACR login, you can go to www.gacreditrecovery.org and log in. You will see a menu of choices. Select **Going to Class** from the choices listed. You will be taken to your home page in the GACR Desire2Learn credit recovery area.

Accessing the learning material

When you get to your homepage, there will be several boxes, “widgets”, on the screen. On the right side, one widget will be the “My GAVS Courses” widget. You will see the words **Credit Recovery** with a “+” next to it. Click on the “+” and your course (s) will be listed.



After selecting the course you would like to work in, click on the **Content link located** in the menu bar at the top of the screen. An outline of the course will appear including the Introduction unit and the pretest for the first unit. Read the material carefully, and complete the pretest for the first unit. The rest of the unit material will appear once you complete the pretest.

Progressing through the Course

The course is composed of several parts:

Unit Pretest: Each unit starts with a pretest that must be completed before any unit content is attempted. You will not see content for the unit until the pretest is completed.

Learning Materials: Within the unit different types of learning tools are presented. These include links to sites, online reading, streaming videos, labs, and Flash presentations.

Assignments: Questions, problems, and other assignments are provided for you to practice the skills and knowledge that were presented in the learning materials. These assignments should be completed on separate paper and given to your monitor when you complete the course.



Assignment Checks: Short, quiz-like assessments that will determine your understanding and completion of the homework assignments. It will take no longer than 10 minutes to complete the assignment check, but you must have your completed work available before you begin.

Review Quizzes: Quick quizzes to help you make sure that you are understanding the material presented. Take the quizzes as you come to them. Try not to skip a quiz in a section that you are doing. These are good review tools for the unit tests.

Unit Post Test: You must COMPLETE AND PASS the unit test before you will be able to proceed with the course. If you do not make a 70% or better on the unit test you will be allowed to review/redo the learning material, assignments, and quizzes in the unit before attempting the unit test again. Unit tests make up 85% of the final grade for the course.

Your monitor will be responsible for determining which sections of the course you must complete. However, you will be required to take the test at the end of each unit to demonstrate proficiency in the course content. The average of your unit post test grades (85%) and the final (15%) will account for your new grade in the course.

Reviewing your Grades

You can keep up with the grades on all of your work by selecting the **Grades** link at the top of the page. The grades list will include your scores on the pretests, assignment checks, review quizzes, and post tests, along with your current grade for the course. Facilitators and monitors also have access to your grade report and they are able to view when you log in to GAVS, and how long each session lasted.

Questions about Credit Recovery

If you have any questions about the credit recovery program, contact your school credit recovery facilitator or monitor. If they are unable to answer the questions, they have access to GACR personnel who can help them with your questions.

Frequently Asked Questions

I have attempted a unit post test and did not pass in three attempts. What do I do now?

Contact your school credit recovery monitor and ask them to submit a reset request for the unit. Make sure that you let them know the course, and name of the post test that you need reset.

I know that I am enrolled in the credit recovery course, but when I click "Go to Class" I am taken back to the login screen.

It takes 24 to 48 hours after you are enrolled in the credit recovery course to get access to the Desire2Learn website where all of the course content is contained. If it has not been 48 hours since you were enrolled, please wait before contacting your school's credit recovery monitor. If it has been longer than 48 hours, and you still are denied access, contact your credit recovery monitor so that he/she may follow up on the issue.

What are the technical requirements to use the Georgia Credit Recovery Program?

Most any computer with Internet access can be used to participate in the credit recovery program. Both Internet Explorer and Mozilla Firefox browsers can be used. Make sure that Pop-ups are allowed. A complete list of technical requirements is available at <http://tinyurl.com/2zp4fj>.

